


OFFICER DELEGATION SCHEME RECORD OF DECISION

Date:	30/06/21	Ref No:	ENG042
Responsible Officer: Claire Pearce, Clerical Assistant			
Title/Subject matter: Bury Has Hope street stall Kay Gardens 23rd & 24th July 2021			
Budget/Strategy/Policy/Compliance:			
(i) Is the decision within an Approved Budget?	Yes		
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No		
(iii) Does the decision amend existing or raise new policy issues?	No		
(iv) Is the decision a non-key decision (below £100,000, outside the MO definitions)	Yes		
Is publication still required? (see guidance)	Yes		
<p>Summary:</p> <p>Establishment of an information stand.</p> <p>Bury has Hope is a local group focused on engaging the local community on issues such as international development, the refugee crisis, climate change, injustice and inequality. We are hoping to engage members of the public with the local group to recruit new members who are interested in taking part in our speaker events, meet ups and educational activities.</p> <p>Set-Up: Pasting table, A-board, display images, clipboards, leaflets, COVID-safe materials (masks, gloves, anti-bacterial wipes, disinfectant spray, hand sanitizer)</p> <p>Attendance 10am to 4pm. Public Liability Insurance provided.</p>			
Options considered:			

Decision: To approve information event at Kay Gardens.

Decision made by:	Signature:	Date:
D R Giblin Head of Engineering		30/06/2021
Members Consulted (if applicable) [see note 1 below]		
Cabinet Member		
Lead Member		
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.